

POSITION: Firefighter, Lateral Entry Eligibility List

SALARY: See Position Description

OPENING DATE: 11/03/21

CLOSING DATE: 11/24/21 05:00 PM

GENERAL INFORMATION:

The Port of Portland is currently accepting applications from experienced, paid Firefighters to establish a Lateral Entry Firefighter Eligibility List for **Portland Airport Fire & Rescue**.

The Port of Portland is committed to ensuring the health and safety of our employees and community. As part of this commitment, all Port employees are required to be fully vaccinated against COVID-19 or have an approved medical or religious exception and accommodation as a condition of employment. **Candidates must provide proof of vaccination or have an approved exception and accommodation prior to beginning work at the Port.**

STEPS FOR SELECTION PROCESS:

Steps for Establishing an Eligibility List: Port of Portland Application --> Scored Skills & Abilities Application Review --> Ranking and Placement on Eligibility List.

Application: To be considered for employment with the Portland Airport Fire & Rescue, **candidates must complete the Port of Portland's employment application before the posted closing date.** It is important that your application show all the relevant education and experience you possess. Applications may be rejected if incomplete. **Resumes are recommended but are not a substitute for incomplete or partially completed applications.**

Scored Application Review: Applications will be reviewed and scored against a pre-established list of criteria. Candidates will be ranked on the Eligibility List by high score. Application date and time will be tie-breaker.

Ranking and Placement on Eligibility List: Email notification will be sent to each candidate on the list notifying them where they rank.

STEPS FOR FILLING A VACANCY:

Steps for Filling a Vacancy: Executive Interview-->Candidate Physical Ability Test (CPAT)--> Background Investigation --> Psychological Exam --> Medical Exam --> Pre-employment Drug Test --> Employment Confirmation

Candidate Physical Ability Test (CPAT): A valid CPAT certification is required at time of hire. We will accept current CPAT certifications from other certifiable agencies.

Salary Information:

Based on years of continuous service in the position of Firefighter, lateral candidates will start at the corresponding pay step below. Once candidate successfully completes the 12 month probationary period, they will be eligible to advance to the next step. Premium pay will be available upon successful completion of the probationary period.

Years of Service Step 2021 Pay Rate

3 to 4	3	\$78,140
4 to 5	4	\$82,053
5 or more	5	\$86,161

CONTACT INFORMATION:

For questions related to the selection process, email: n-brenda.patrick@portofportland.com

SUMMARY OF ESSENTIAL RESPONSIBILITIES:

- Crash/Fire/Rescue/First Aid:
 - Combats fires, removes victims from aircraft, building, autos and administers first aid and other emergency support care, per Multnomah Count protocols.
 - Drives and effectively operates all crash/fire/rescue (ARFF) vehicles.
 - Responds on all alarms for aircraft, structural, and medical emergencies as directed by the Shift Lieutenant or Shift Captain.
 - Responds to mutual aid emergency service requests as directed by the Shift Lieutenant or Shift Captain.
 - Effectively implements medical operations during mass casualty incidents.
- Performs pre-fire inspections, i.e. building, extinguisher, hydrant and AED's, daily routine house duties, vehicle preventive maintenance and inspections and other duties assigned by the Shift Captain or Shift Lieutenant.
- Participates in and conducts all phases of training as set forth in Fire Department Training Programs.
- May coordinate work efforts and supervise personnel in emergency and non-emergency situations upon direction or assignment by the Shift Captain or Shift Lieutenant.
- Performs other duties as may be assigned by the Fire Chief, Shift Captain or Shift Lieutenant of the Airport Fire Department.

MINIMUM REQUIREMENTS/SKILLS AND ABILITIES:

MINIMUM REQUIREMENTS:

- High school diploma or the equivalent is required.
- Three (3) years of experience as a full time paid firefighter, currently employed as such.
- Degree in fire science or related field or the equivalent combination of education and/or relevant experience.
- Demonstrated experience with fire, rescue, and emergency medical services (EMS) operations.
- Demonstrated experience in aircraft firefighting is preferred.
- Firefighter I & II certification is required.
- Hazardous Material Operations certification is required.
- Apparatus Operator certification is preferred.
- NIMS 700, 100 and 200 certifications is required.
- Must possess Oregon EMT-B or National Registry certification at time of hire.
- Working knowledge of Fire Department mission, structure, and chain of command is required.
- Advanced knowledge of the following is preferred:
 - Mutual aid companies and EMS community
 - Airport vicinity terrain: airfield buildings, hydrants, runways, taxiways, exit gates, routes, roads and streets, and the shortest, most accessible route to any emergency situation on or off the airport.
 - Civil Service and Fire Department rules, regulations, and procedures.
 - Fire Department records, reports, and daily logs.
- Valid state driver's license at time of hire is required.
- Must be fully vaccinated for COVID-19 at time of hire.

SKILLS AND ABILITIES:

- Must possess combination of physical strength and stamina required to perform all fire department physical performance expectations.
- Demonstrated ability to understand and follow oral and written instructions and apply basic math skills.
- Skilled at writing comprehensive and confidential reports if assigned.
- Proven ability to establish and maintain effective working relationships with supervisors, co-workers, and general public.
- Proven team player who shows the utmost respect for others.
- Ability to:
 - Perform minor maintenance on vehicles and other emergency equipment.
 - Acquire and maintain current knowledge of firefighting industry procedures and techniques.
 - Perform all emergency Aircraft Rescue & Fire Fighting and EMS functions as outlined by department procedures.
 - Work under adverse conditions.
 - Demonstrate commitment to valuing differences among individuals and passion for being inclusive.

ADDITIONAL INFORMATION:

- **Safety:** The Port promotes safety as a guiding principle and practice in accomplishing work by complying with safety and health policies and procedures and consistently seeking improvements that support operational excellence.
- **Diversity and Inclusion:** At the Port, we don't just accept difference; we value and support it to create a culture of inclusiveness and fun. We are proud to be an Equal Opportunity Employer.
- **EEO/Affirmative Action Policy Statement:** The Port of Portland is dedicated to maintaining and improving a work environment, which extends equal opportunity to all individuals, regardless of their race, color, sex, age, religion, national origin, marital status, veteran status, disability or sexual orientation. Employment decisions shall be made in such a manner as to further the principle of equal employment opportunity and to comply with state, federal and local laws. We affirm through this policy statement our continuing commitment to the principles of nondiscrimination and affirmative action.
- **Veterans Preference:** Under Oregon law, qualified veterans may be eligible for veterans preference when applying for Port of Portland positions. If you are a veteran and would like to be considered for a veterans preference for this job, please provide the qualifying documents as instructed during the application process.
- **Background Checks and Drug Testing:** The Port of Portland will conduct background checks and/or drug tests for positions where such tests are required by regulation and for other safety-sensitive positions.
- **ADA Accommodation:** Accommodations will be considered for applicants or candidates with a qualifying disability that prevents them from participating in this process. Accommodations will be made where the Port can reasonably do so without imposing an undue hardship on the business or compromising the integrity of the recruitment process. An applicant with any disability who believes that they need an accommodation should contact Human Resources at 503.415.6000

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.portofportland.com/Careers>

Position #01405
 FIREFIGHTER, LATERAL ENTRY ELIGIBILITY LIST
 BP

7200 NE Airport Way
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 503-415-6000
